

# Child Care Quality System: Center Ratios and Group Size Worksheet

Fill out the chart showing classrooms with the number of teachers present with the maximum number of children in each room at one time.

	Classroom Name:								
	1	2	3	4	5	6	7	8	9
Ratios and Group Size: Include all children, including the provider's and caregivers' own children.									
Number of Caregivers									
Number of infants (0 through 11 months old)									
Number of toddlers (12 through 23 months old)									
Number of 2 year olds									
Number of 3 year olds									
Number of 4 year olds									
Number of 5 year old									
Number of 6 year olds and up									
Total number of children in the classroom (Group Size):									
Ratio: Divide # of children by # of total caregivers									

## RATIOS

Record the ratio for each age group of children. You may be listing more than one ratio if there is more than one class that includes children of the age group.

	1	2	3	4	5	6	7	8	9
Infants:									
Toddlers:									
Age 2:									
Age 3:									
Age 4:									
Age 5:									
Age 6+:									

Circle the ratio that is the highest for each age group. That will be the ratio used to determine points.

Using the ratios circled, award points as indicated below:

Age Group	Ratios Points Possible	Your Points
Infants, Toddlers and age 2:	$\leq 1:4$ for infants and toddlers and $\leq 1:6$ for two's* = 4 points *If 1 to 3 children, age 18 to 23 months are in a group with 2 year olds, points can be awarded if a 1:6 ratio is maintained.	
Age 3:	$\leq 1:10$ = 2 points	
Age 4:	$\leq 1:10$ = 2 points, or $\leq 1:12$ = 1 point	
Age 5:	$\leq 1:12$ = 2 points, or $\leq 1:15$ = 1 point	
Ages 6 –12:	$\leq 1:15$ = 2 points, or $1:18$ = 1 point	
Total Points for Ratios:		

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## GROUP SIZE

Record group size for each age group by entering the total number of children in a classroom where children of that age are cared for. You may be listing more than one group size if there is more than one class that includes children of the age group.

	1	2	3	4	5	6	7	8	9
Infants:									
Toddlers:									
Age 2:									
Age 3:									
Age 4:									
Age 5:									
Age 6+:									

Circle the group size that is highest for each age group. Note if that group has more than one caregiver.  
That will be the group size used to determine points.

Using the group size circled, award points as indicated below. If the number of children in the group is more than half of the stated group size, including children of staff, at least two caregivers must be present in the classroom. For example, if a class with 3 year olds had a group size of 12, there would need to be at least two caregivers present.

Age Group	Group Size Points Possible	Your Points
Infants, Toddlers and Age 2:	No more than 8 for infants and toddlers and 12 for two's* = 4 points *If one to three children, age 18 to 23 months are in a group with 2 year olds, points can be awarded if a group size of 12 is maintained.	
Age 3:	No more than 20 = 2 points	
Age 4:	No more than 20 = 2 points, or 24 = 1 point	
Age 5:	No more than 24 = 2 points, or 30 = 1 point	
Ages 6 – 12:	No more than 30 = 2 points, or 36 = 1 point	
Total Points for Group Size:		

Record the total points for ratios and group size on the Child Care Quality System Scoring Worksheet.